



PLYMOUTH
COLLEGE
CO-EDUCATIONAL
INDEPENDENT SCHOOL

SAFEGUARDING & CHILD PROTECTION GUIDANCE



WELCOME TO PLYMOUTH COLLEGE

Within this booklet you will find important Safeguarding and Child Protection guidance for adults visiting or working at Plymouth College.

Visitors **MUST** report to Reception upon arrival. They must sign in and sign out on departure from school.

Visitors **MUST** wear a visitor or contractor badge at all times.

Internet access is available on request in Reception.

CHILD PROTECTION

Our school community has a duty to safeguard and promote the welfare of young people who are our pupils.

A copy of our Safeguarding & Child Protection Policy can be found on the school website. www.plymouthcollege.com/information/policies

SAFEGUARDING CHILDREN

If you have any concerns that a child has been harmed or, is at risk of harm, or you receive a disclosure about a child or adult, please contact Reception as quickly as possible, and ask to speak to the DSL or a Deputy DSL if the DSL is unavailable.

The senior safeguarding team can be reached at:
safeguarding@plymouthcollege.com

The prep safeguarding team can be reached at:
prepsafeguarding@plymouthcollege.com

HEALTH AND SAFETY

Your safety and well-being during your visit are important to us. As a Visitor you have a legal duty to care for the Health & Safety of yourselves and others.

SAFEGUARDING & CHILD PROTECTION TEAM



Mrs Beth Field

Designated Safeguarding Lead (DSL) and Assistant Head
(Pupil Welfare)
01752 505139 / 07854 115329
bfield@plymouthcollege.com



Mr Emil Agobiani

Deputy Designated Safeguarding Lead (DDSL)
and Head of Sixth
01752 505168 / 07521 781912
eagobiani@plymouthcollege.com



Mrs Rebecca Moore

Designated Safeguarding Lead (DDSL)
and Head of Lower School
01752 505157 / 07804 164960
rmoore@plymouthcollege.com



Miss Jo Newnham

Deputy Designated Safeguarding Lead (DDSL)
Head of Prep
01752 505197
jnewnham@plymouthcollege.com



Miss Naomi Taylor

Dputy Designated Safeguarding Lead (DDSL)
and Head of Middle School
01752 505157 / 07854 115327
ntaylor@plymouthcollege.com



Ms Fiona McWilliam

Designated Safeguarding Lead (DDSL)
EYFS Lead
01752 505140
fmcwilliam@plymouthcollege.com

CCTV

For the safety and security of visitors, staff and pupils, CCTV monitoring and recording is used around the school.

MOBILE PHONES

Please keep mobile phone use to a minimum whilst on site and **DO NOT** take photographs without permission.

EYFS – under no circumstances are mobile phones allowed.

FIRE ALARM

In the event of a fire alarm sounding: You should leave the building by the nearest exit. Follow the green fire signs above the doors to locate the nearest exit with your guide.

Once outside you should make your way to the Astroturf marked **X** on the map (found at the back of this booklet) and await further instruction.

YOUR VIEWS

At Plymouth College we welcome visitor feedback. Any feedback about your visit can be sent to: mail@plymouthcollege.com





EXTERNAL CONTACTS & INFORMATION

“Everyone has the right to refer directly to Social Services.”

Plymouth Families First
Tel: 01752 668000
Email: mash@plymouth.gov.uk

PSCP Local Authority Designated Officer (LADO) - Sally Parma:
Tel: 01752 306758 LADO@plymouth.gov.uk

Devon Multi-Agency Safeguarding Hub (MASH): 0345 1551071
email mashsecure@devon.gov.uk

Cornwall Multi-Agency Referral Unit (MARU): 0300 123 1116
multiagencyreferralunit@cornwall.gov.uk

Torbay Multi-Agency Safeguarding Hub (MASH): 01803 208100
mash@torbay.gov.uk

Plymouth LA Prevent Duty Coordinator: 01752 307387

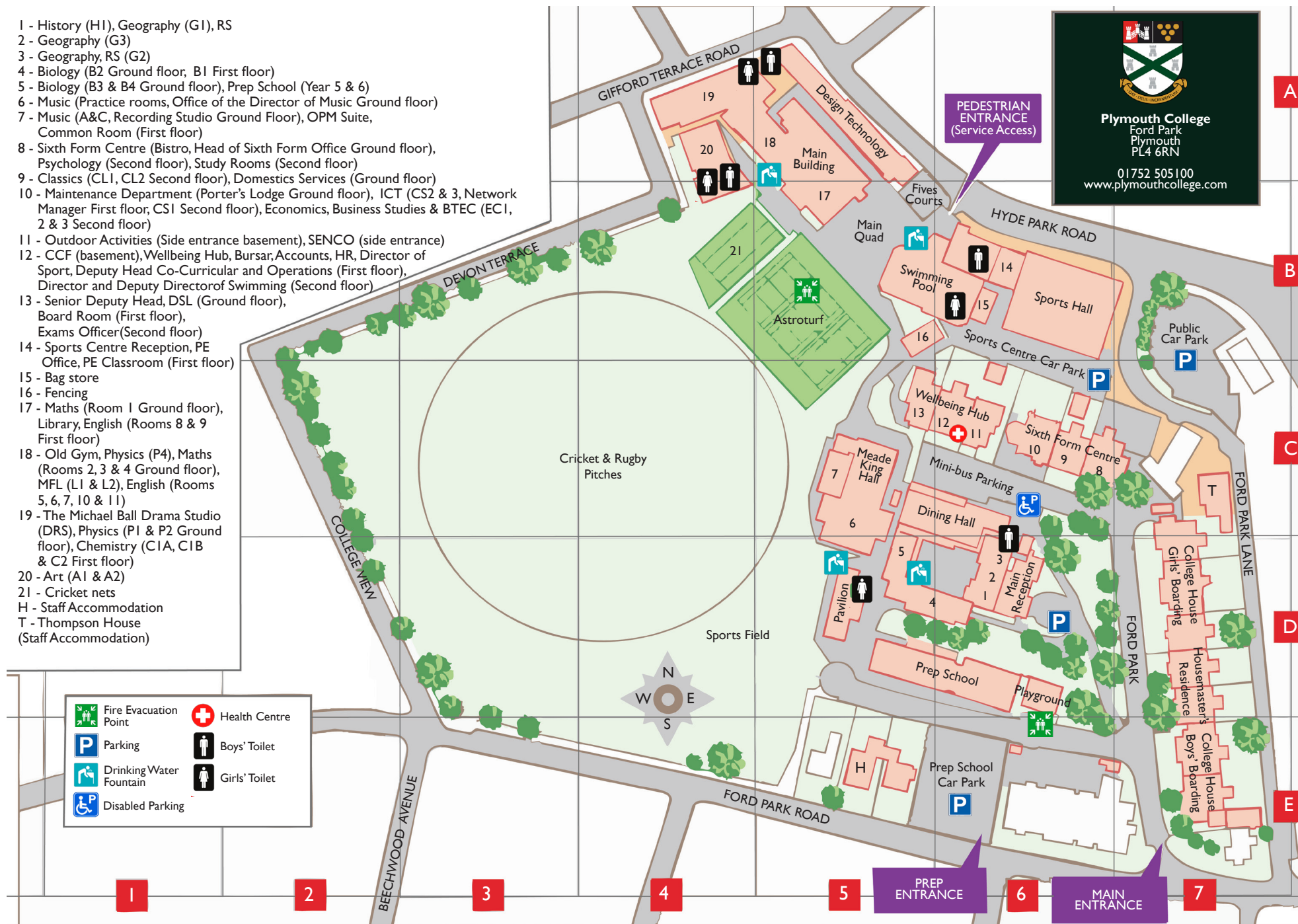
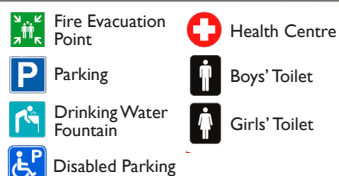
Plymouth Adult Social Care: 01752 668000

Police Non-urgent issues: 101 Police Emergency issues: 999

Plymouth Safeguarding Children Partnership Guidance:
www.plymouth.gov.uk/localsafeguardingchildrenboard.htm

South West Child Protection Policy: www.swcpp.org.uk

- 1 - History (H1), Geography (G1), RS
- 2 - Geography (G3)
- 3 - Geography, RS (G2)
- 4 - Biology (B2 Ground floor, B1 First floor)
- 5 - Biology (B3 & B4 Ground floor), Prep School (Year 5 & 6)
- 6 - Music (Practice rooms, Office of the Director of Music Ground floor)
- 7 - Music (A&C, Recording Studio Ground Floor), OPM Suite, Common Room (First floor)
- 8 - Sixth Form Centre (Bistro, Head of Sixth Form Office Ground floor), Psychology (Second floor), Study Rooms (Second floor)
- 9 - Classics (CL1, CL2 Second floor), Domestic Services (Ground floor)
- 10 - Maintenance Department (Porter's Lodge Ground floor), ICT (CS2 & 3, Network Manager First floor, CSI Second floor), Economics, Business Studies & BTEC (EC1, 2 & 3 Second floor)
- 11 - Outdoor Activities (Side entrance basement), SENCO (side entrance)
- 12 - CCF (basement), Wellbeing Hub, Bursar, Accounts, HR, Director of Sport, Deputy Head Co-Curricular and Operations (First floor), Director and Deputy Director of Swimming (Second floor)
- 13 - Senior Deputy Head, DSL (Ground floor), Board Room (First floor), Exams Officer (Second floor)
- 14 - Sports Centre Reception, PE Office, PE Classroom (First floor)
- 15 - Bag store
- 16 - Fencing
- 17 - Maths (Room 1 Ground floor), Library, English (Rooms 8 & 9 First floor)
- 18 - Old Gym, Physics (P4), Maths (Rooms 2, 3 & 4 Ground floor), MFL (L1 & L2), English (Rooms 5, 6, 7, 10 & 11)
- 19 - The Michael Ball Drama Studio (DRS), Physics (P1 & P2 Ground floor), Chemistry (CIA, CIB & C2 First floor)
- 20 - Art (A1 & A2)
- 21 - Cricket nets
- H - Staff Accommodation
- T - Thompson House (Staff Accommodation)





PLYMOUTH COLLEGE

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PL4 6RN

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mail@plymouthcollege.com