

Plymouth College



Welcome to Plymouth College

Safeguarding and Child Protection guidance for adults visiting or working at Plymouth College



- ☐ Visitors are requested to report to and sign in at Reception on arrival, and sign out on departure from school.
- ☐ Visitors are asked to wear a visitor or contractor badge at all times.
- ☐ Internet access is available on request in Reception.



Child Protection

Our school community has a duty to safeguard and promote the welfare of young people who are our pupils. A copy of our Safeguarding & Child Protection Policy can be found on the school website. [Policies & Information | Plymouth College](#)



Safeguarding Children

If you have any concerns that a child has been harmed, is at risk of harm, or you receive a disclosure about a child or adult, please contact Reception as quickly as possible, and ask to speak to the DSL or a Deputy DSL if the DSL is unavailable. The senior safeguarding team can be reached at safeguarding@plymouthcollege.com and the prep safeguarding team can be reached at prepsafeguarding@plymouthcollege.com

Health and Safety

Your safety and well-being during your visit are important to us. As a Visitor you have a legal duty to care for the Health & Safety of yourselves and others.



Plymouth College

Safeguarding & Child Protection Team

Mrs Beth Field



Designated Safeguarding Lead (DSL)
and Assistant Head (Pupil Welfare)
01752 505139 / 07854 115329
bfield@plymouthcollege.com

Mrs Rebecca Moore



Deputy Designated Safeguarding Lead (DDSL)
and Head of Lower School
01752 505157 07804 164960
rmoore@plymouthcollege.com

Mr Jack Richards



Deputy Designated Safeguarding Lead (DDSL)
and Head of Middle School
01752 505157 07982 678314
jrichards@plymouthcollege.com

Mr Emil Agobiani



Deputy Designated Safeguarding Lead (DDSL)
and Head of Sixth Form
01752 505168 07521 781912
eagobiani@plymouthcollege.com

Miss Jo Newnham



Deputy Designated Safeguarding Lead (DDSL)
Interim Head of Prep
01752 505197

jnewnham@plymouthcollege.com

Ms Fiona McWilliam



Deputy Designated Safeguarding Lead (DDSL)
EYFS Lead
01752 505140

fmcwilliam@plymouthcollege.com

CCTV

For the safety and security of visitors, staff and pupils, CCTV monitoring and recording is used around the school.



Mobile Phones

Please keep Mobile Phone use to a minimum whilst on site and **DO NOT** take photographs without permission.

EYFS – under no circumstances are mobile phones allowed.



Your Views

At Plymouth College we welcome your feedback as a Visitor, and we would appreciate any comments regarding your visit to our school to be sent to:
mail@plymouthcollege.com



Fire Alarm

In the event of a fire alarm sounding:

You should leave the building by the nearest exit. Follow the green fire signs above the doors to locate the nearest exit with your guide.

Once outside you should make your way to the Astroturf marked **X** on the map opposite and await further instruction.



1. Prep School Playground
2. Prep School
3. EYFS
4. History + Private Fitz + Geog
5. Geography Basement + Office
6. Religious Studies (Ground)
7. Biology - B2 (Ground), B1 (1st Floor), Biogeographics (1st Floor)
8. Biology - B3/B4 (Ground), English - 17,18,19,20 (1st Floor)
9. Music - Practice Rooms, D of Music & Head Performing Arts (Ground)
10. Music - A & C, Recording Studio (Ground), OPM Suite, Common Room (1st Floor)
11. Sixth Form Centre - Beta, Head of 6th Form (Ground), Psychology (1st Floor), Study Rooms (2nd)
12. CL1, Send - 31,32,33 & 34 (1st Floor), D2 Domestic Services (Ground)
13. Maintenance Department (Basement), Porters' Lodge & CL Ground, ICT - C52, C53, Network Manager (1st Floor), CSI
14. Outdoor Activities (side entrance, basement), School Shop (Ground), Business and Economics - (1st Floor, access via Wedgewood), EC1, EC2, EC3
15. CCF (basement), Reception / School Office, Admissions (Ground), Director of Operations, Director of Finance, Accounts (1st Floor), Marketing (1st Floor), Director of Swimming, Director of Modern Penetration, Head of Years (2nd Floor)
16. Swap Shop, Headmaster, Deputy Head (Ground), Deputy Head, Board Room (1st Floor), Exams Office, Deputy Director of Swimming (2nd Floor)
17. PE Office, Sports Hall, Squash Courts (Ground), PE Classroom (1st Floor)
18. Bag Store
19. Gym / Percussion
20. Maths - 1 (Ground), RE Office (Ground), Library Careers (1st Floor), RPH8, RPH9
21. Old Gym, Physics - P4, Maths - 23,4 (Ground) M1 (landing), Languages, 5,6,7,10,11 (1st Floor), L1 & L2 (Top Floor)
22. Design & Technology - DT1, DT2, DT3 & DT4
23. The Michael Ball Drama Studio, Physics P1, P2 (Ground), Chemistry - C1, C2, C3 (1st Floor)
24. Art Department A1, A2
25. Cricket Nets

MP - Minibus Parking
 H - The Haven (boarding)
 M - Meeting Room
 T - Thompson House (boarding)
 PL - Porters Lodge
 R - Reception
 D - Disabled Toilet
 A - Assembly point
 Access Control Gate




PLYMOUTH COLLEGE
 Plymouth College, Ford Park,
 Plymouth PL4 6RN Tel: 01752 505100

External Contacts and Information

“Everyone has the right to refer directly to Social Services.”

Plymouth Safeguarding Children Partnership (PSCP)

Tel: 01752 668000 / 346984 (out of hours)

Email: mash@plymouth.gov.uk

PSCP Local Authority Designated Officer (LADO) - Sally Parma:

Tel: 01752 306758 LADO@plymouth.gov.uk

Plymouth Safeguarding Children Board, Floor 3, Midland House, Notte Street,
Plymouth PL1 2EJ

Devon Multi-Agency Safeguarding Hub (MASH): 0345 1551071

email mashsecure@devon.gov.uk

Cornwall Multi-Agency Referral Unit (MARU): 0300 123 1116

multiagencyreferralunit@cornwall.gov.uk

Early Years Safeguarding: 01752 307400

email: earlyyearssafeguarding@plymouth.gov.uk

Plymouth Police Child Protection Team: 01752 777444

Plymouth LA Prevent Duty Coordinator: 01752 307387

Plymouth Adult Social Care: 01752 306900

Independent Reviewing Service: 01752 306366

DfE Helpline: 0207 340 7264

Piccadilly Gate, Stove Street, Manchester, M1 2WD

Police Non-urgent issues: 101 Police Emergency issues: 999

Plymouth Safeguarding Children Partnership Guidance:

www.plymouth.gov.uk/localsafeguardingchildrenboard.htm

Radicalisation Advice: counter-extremism@education.gsi.gov.uk

South West Child Protection Policy: www.swcpp.org.uk